

# 全完堂幼稚園

## 2025/26 學年幼兒班(K1)入學申請注意事項

### 索取申請表格方法 (不設申請表限額)：

1. 於本校網頁下載 或
2. 親臨本校索取

### 派發申請表格時段：

1. 日期：2024年9月開始【公眾假期除外】
2. 時間：星期一至星期五 (上午9:00至下午5:00) 或  
星期六 (上午9:00至中午12:00)

### 遞交申請表格 (不設限額收取入學申請表)：

1. 日期：全年收表【公眾假期除外】
2. 時間：星期一至星期五 (上午9:00至下午5:00) 或  
星期六 (上午9:00至中午12:00)
3. 遞交方法：親臨／郵寄至本校遞交申請表格【需連同所需文件】
4. 報名費：港幣20元正，以支票或現金形式繳交，(支票抬頭：全完堂幼稚園)  
無論申請成功與否，報名費恕不退還 (於遞交申請表格時一併繳交)

### 申請「2025/26幼稚園入學註冊證」

1. 教育局推行幼稚園教育計劃，在新計劃下，教育局會以「幼稚園入學註冊證」作為2025/26學年的K1註冊文件。
2. 家長須於2024年9月至11月期間為其子女向教育局申請「2025/26幼稚園入學註冊證」(下稱「2025/26註冊證」)。「2025/26註冊證」會於2024年9月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁 ([www.edb.gov.hk](http://www.edb.gov.hk)) 上載詳情。

### 收生準則：

1. 面試表現
2. 申請人的兄弟姊妹現正在本校就讀獲優先考慮  
(請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

### 面試安排：

1. 本校會安排面見所有申請者
2. 2024年11月2日進行面試
3. 家長須陪同兒童參與面試
4. 如需要傳譯/翻譯服務，請事前致電2492 0010與本校聯絡。

### 取錄結果公布：

本校將於2024年12月1日或前以郵遞方式通知家長取錄結果。

### 註冊安排：

1. 正選生：家長須於2025年1月2日至4日(「統一註冊日期」)內的指定時間到本校辦理註冊手續，並須提交「2025/26註冊證」正本及繳交註冊費。
2. 備取生：如有空缺，本校將以電話形式通知個別家長，請家長於指定日期到本校辦理註冊手續，並須提交「2025/26註冊證」正本及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期提交有效的註冊文件，本校未能為取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4. 2025/26學年的註冊費為港幣550元正。如有關兒童入讀本校，本校會於9月份內退回已繳交的註冊費，但若家長於註冊後為子女轉校，請以書面通知本校。本校會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。

### 查詢：

電話：2492 0010

電郵：cyckg@cychurch.edu.hk

如欲了解更多有關教育局收生安排，家長可瀏覽「教育局幼稚園幼兒班(K1)收生安排網頁([2025/26 學年幼稚園幼兒班 \(K1\) 收生安排 - 教育局 \(edb.gov.hk\)](https://www.edb.gov.hk/zh-tw/parents/202526/202526-kyk1))」



「教育局幼稚園幼兒班(K1)收生安排網頁」

**Chuen Yuen Church Kindergarten**  
**Information on Admission to K1 Class in the 2025/26 School Year**

**Collection of Application Forms (No quota):**

1. Download from school website
2. Obtain from school in person

**Distribution Period:**

1. Date: Start from September 2024 **【Excluding public holidays】**
2. Time: 9:00 a.m. to 5:00 p.m. (Mondays to Fridays) /  
9:00 a.m. to 12:00 noon (Saturdays)

**Submission of Application Forms (No set quota for the kindergarten):**

1. Submit method: Submit the application form in person / by post [together with the documents required]
2. Application fee: HK\$20 (to be collected together with the application form). Application fee can be paid by cheque or cash. Cheque should be made payable to “Chuen Yuen Church Kindergarten”. The application fee is non-returnable whether the application is successful or not.

**Submission Period:**

1. Date: Whole year **【Excluding public holidays】**
2. Time: 9:00 a.m. to 5:00 p.m. (Mondays to Fridays) /  
9:00 a.m. to 12:00 noon (Saturdays)

**Application for the “2025/26 Registration Certificate for Kindergarten Admission”**

1. Education Bureau (EDB) will implement the Kindergarten Education Scheme. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2025/26 school year.
2. Parents are required to submit an application for the “2025/26 Registration Certificate for Kindergarten Admission” (hereafter referred as “2025/26 RC”) to EDB **from September to November 2024**. The “2025/26 RC” will be open for applications in September 2024 and EDB will announce and upload the details of application onto EDB’s website ([www.edb.gov.hk](http://www.edb.gov.hk)) in due course.

**Admission Criteria:**

1. Interview performance
2. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration

(As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

**Interview Arrangements:**

1. The kindergarten will arrange interview for all applicants.
2. Video call interviews will be conducted on 2/11/2024.
3. Parents should accompany their child for the interview.
4. Please contact us at 2492 0010 if interpretation / translation service is required.

**Announcement of Admission Results:**

We will inform parents of the K1 admission results on or before 1/12/2024 by post.

**Registration Arrangements:**

1. Successful applicants: Parents should complete the registration procedures for their child from 2 to 4 January 2025 (“Centralised Registration Dates”) by submitting the original of the “2025/26 RC” to the kindergarten and paying the registration fee.
2. Waiting list applicants: If there are any vacancies, the school will notify individual parents by phone. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2025/26 RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2025/26 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2025/26 K1 is HK\$550. If the child concerned studies in the kindergarten, the registration fee paid will be refunded in September 2025. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “2024/25 RC” but the registration fee will not be refunded. Upon obtaining the “2025/26 RC”, the kindergarten will no longer keep the school place for the child.

**Enquiry**

Our telephone no.: 2492 0010

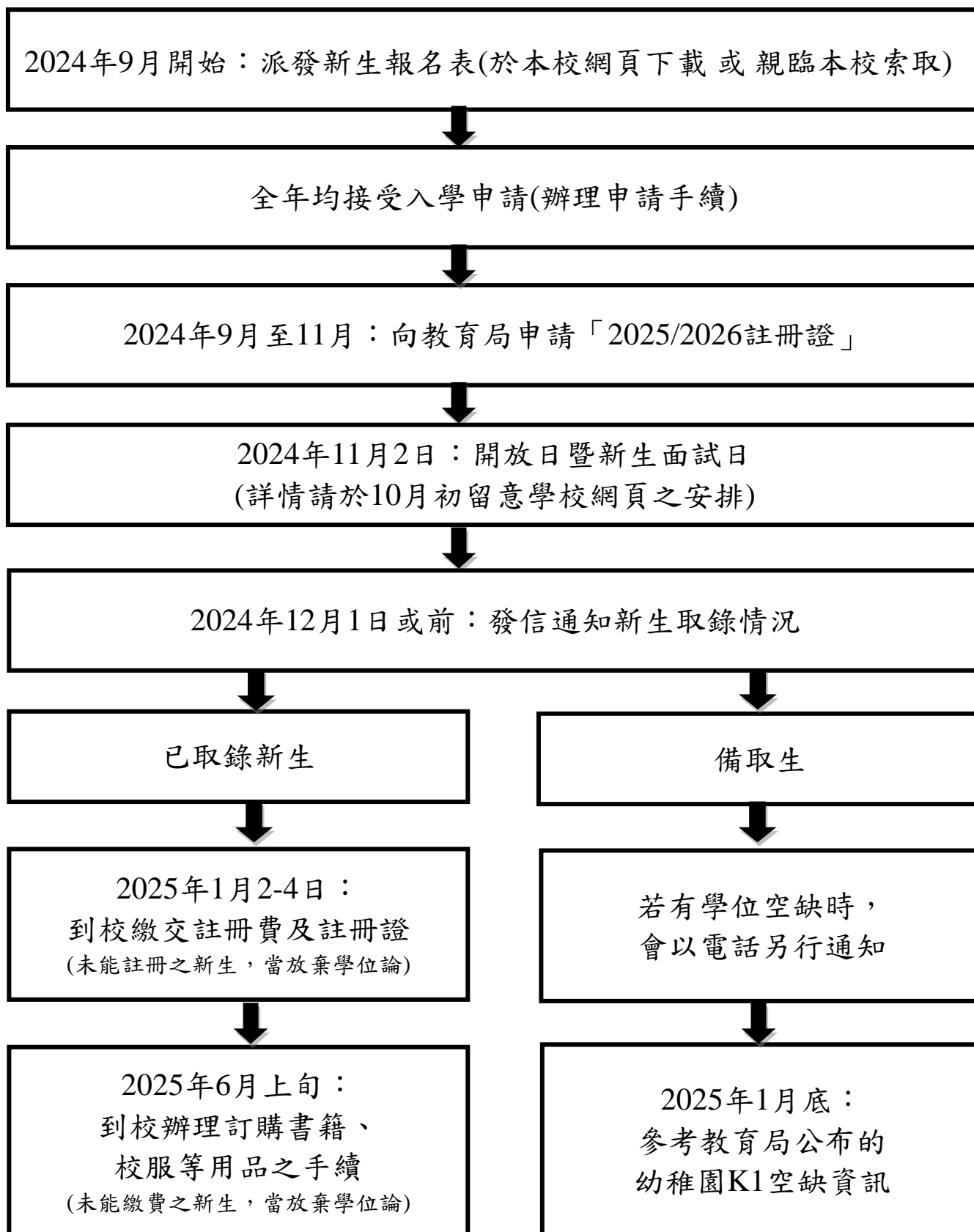
Our e-mail address: cyckg@cychurch.edu.hk

**For details, please refer to EDB’s website on Admission Arrangements for Nursery (K1) Classes in Kindergartens.** (<https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/index-2526.html>)



# 全完堂幼稚園

## 2025/26 學年幼兒班(K1)入學申請流程表



# Chuen Yuen Church Kindergarten

## 2025/26 School Year (K1) Admission Application

Starting from September 2024:  
We will distribute the application form for new students  
(download from our school website or visit our school to obtain the copy)

Admission applications are accepted throughout the year  
(application procedures applied)

From September to November 2024:  
Apply for the "2025/2026 Registration Certificate" via the Education Department Bureau

2<sup>nd</sup> November, 2024: Open Day / New Students Interview Day  
(For details, please pay attention to the arrangement on our school website during early October)

On or before 1<sup>st</sup> December, 2024:  
We will send a letter to notify new students of the admission status

Successful Applicants

2<sup>nd</sup> – 4<sup>th</sup> January, 2025:  
Applicant will pay the registration fee and give the registration certificate at our school  
(For the applicants who fail to register, their application will be automatically denied)

Early June 2025:  
You need to come to our school to order books, pays for school uniforms and other supplies  
(For the applicants who fail to pay the fees, their application will be automatically denied)

Waiting List Applicants

If there are vacancies,  
You will be notified by phone

End of January 2025:  
Refer to the K1 vacancy information announced by the Education Bureau